

JOB DESCRIPTION

Position Title:	Speech Pathologist (Part-time)	Department:	Day School
Reports To:	Supervisor of Instruction	Effective Date:	September 2018
President Approval:	_____	FLSA Status:	Exempt
Employee Signature:	_____	Date:	_____

POSITION SUMMARY:

Responsible for providing individual and group speech and language therapy based on the needs identified in students' Individualized Education Programs (IEPs). Responsible for developing and supporting instructional staff to ensure communication is used throughout the day.

ESSENTIAL JOB FUNCTIONS:

- Evaluate students receiving services to collect information on type and degree of impairment(s) in order to develop individualized lesson plans and to prepare instructional materials that reflect understanding of the learning styles and needs of assigned students. Design, develop, and employ alternative diagnostic or communication devices and strategies. Work closely with IEP team of students receiving services to coordinate therapy with other activities.
 - Record information on the initial evaluation, treatment, and progress of assigned students.
 - Develop, implement and monitor the students' IEPs in collaboration with instructional staff, parents and other IEP team members. Participate in IEP meetings as requested. Support instructional staff in the classrooms to ensure communication skills are being practiced throughout the day.
 - Assist in the implementation of the plan for managing student behaviors in accordance with established guidelines using a variety of positive behavioral supports.
 - Stay abreast of latest speech and language developments related to special education. Provide speech-language training for staff development.
 - Participate in weekly team meetings of classrooms to provide input and become familiar with the protocols of all students being served.
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ESSENTIAL JOB REQUIREMENTS:

EDUCATION Licensed by the Virginia Board of Audiology and Speech Pathology OR a Master's degree in Speech-Language Pathology and a valid Virginia five-year renewable postgraduate professional license with an endorsement in Special Education Speech-language Disorders PreK-12 or qualify to obtain a Virginia teaching license. CCC-SLP certification preferred.

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EXPERIENCE	1 year experience preferred. Experience in autism and/or special education preferred.
PHYSICAL REQUIREMENTS	Regularly required to walk, sit, reach with hands and arms, stoop, kneel, crouch, talk and hear. Frequently required to stand and occasionally run. After proper training required to physically assist or restrain students when necessary. Exposure to physical risk including but not limited to biting, hair pulling, kicking and spitting.
ADDITIONAL REQUIREMENTS	Must undergo criminal background checks and child protective service registry check. Must also obtain TB screening upon employment. Will participate in training required by regulatory authorities.

LIMITATIONS AND DISCLAIMER

The above job description is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

All job requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves, students or other employees.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform other job-related duties requested by their supervisor in compliance with Federal and State Laws.

Matthew's Center is an Equal Opportunity Employer